

Report of:	Meeting	Date	Item No.
Marianne Hesketh, Service Director Performance and Innovation	Overview and Scrutiny Committee	6 November 2017	8

**Overview and Scrutiny Work Programme 2017/18 – update report**

**1. Recommendations**

- 1.1 That the draft report of the Life in Wyre task group be endorsed by the committee.
- 1.2 That the report be noted.

**2. Current and completed work**

**2.1 Life in Wyre Resident Survey task group**

The Life in Wyre Resident Survey task group has completed its work and the draft report was considered by the committee under another item on this agenda. It is anticipated that the task group will report to the Cabinet on 29 November 2017.

**2.2 Digital transformation task group**

This task group has met twice. It is focusing much of its attention on the proposed introduction of a new committee management system which is likely to enable meetings to become paperless.

The task group will be sending representatives to meetings held in three neighbouring councils during November (Blackpool, Chorley and Fylde). Councillors will be able to observe two different committee management systems and speak directly to other members about their experiences, both positive and negative, of the implementation.

**2.3 Engaging with children and young people**

The task group that is looking at how the council might engage more effectively with children and young people has met once and will meet for a second time on Tuesday 7 November.

### **3. Future task group work**

**3.1** The committee has requested that a report about how the council can maximise income from its assets be submitted to the meeting on 8 January 2018. It is intended that this report will provide some guidance on how a related scrutiny task group review should be focused, that review to take place between January and April 2018.

**3.2** Further proposals for committee agenda items or for task group review topics are invited from councillors at any time.

### **4. Overview and Scrutiny Committee dates**

**4.1** The original Council Calendar of Meetings included Overview and Scrutiny Committee meetings on both 11 December 2017 and 8 January 2018. Taking into account the closure of the council's offices for a ten-day period over Christmas and New Year it has been agreed that the December meeting of the committee be cancelled and all scheduled business moved to the meeting on 8 January 2018.

**4.2** The Calendar of Meetings for 2018/19 takes this change into account, no meeting being scheduled between 26 November 2018 and 7 January 2019.

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## **APPENDICES**

Appendix 1 Overview and Scrutiny Committee Work Programme 2017/18

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**OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME 2017/18****Committee Meetings**

(All meetings are held on Mondays starting at 6pm in committee room 2)

Date	Planned Committee agenda items
<b>2017</b>	
19 June	<ul style="list-style-type: none"> <li>i. Election of Chairman</li> <li>ii. Election of Vice Chairman</li> <li>iii. Business Plan – Quarterly Performance Statement</li> <li>iv. Local Plan update report</li> <li>v. O&amp;S Work Programme 2017/18 - planning</li> </ul>
31 July	<ul style="list-style-type: none"> <li>i. Wyre Campaigns Plan – Marianne Hesketh attending.</li> <li>ii. Children and young people – Mark Broadhurst attending.</li> <li>iii. Digital transformation – Marianne Hesketh attending.</li> </ul>
11 September	<ul style="list-style-type: none"> <li>i. Business Plan – Quarterly Performance Statement</li> <li>ii. Clinical Commissioning Groups – update - Dr Tony Naughton and Mark Britton attending.</li> <li>iii. Also to include reference to the implementation of the Clinical Commissioning Groups task group. Cllr Taylor and Mark Broadhurst invited.</li> <li>iv. Waste and recycling collection services task group – draft report. Chairman, Cllr Paul Moon attending.</li> <li>v. Draft scoping document – Engaging with children and young people</li> </ul>
9 October	<ul style="list-style-type: none"> <li>i. Dementia in Wyre – Michele Scott attending.</li> </ul>
6 November	<ul style="list-style-type: none"> <li>i. Proposed fees and charges 2018/19 report – Clare James.</li> <li>ii. Cost profiles: benchmarking results 2017/18 – Clare James.</li> <li>iii. Life in Wyre task group – draft report</li> </ul>
11 December	Meeting cancelled

Date	Planned Committee agenda items
<b>2018</b>	
8 January	<ul style="list-style-type: none"> <li>i. Business Plan 2018/19 – Leader of the Council and Chief Executive have been invited.</li> <li>ii. Update on Asset Management Plan. Head of Built Environment, Maria Blundy, will attend.</li> <li>iii. Maximising the return from our assets – Marianne Hesketh will attend</li> </ul>
5 February	<ul style="list-style-type: none"> <li>i. Maximising the return from our assets – scoping of review</li> <li>ii. Planning Overview and Scrutiny Work Programme 2017/18</li> </ul>
12 March	<ul style="list-style-type: none"> <li>i. Business Plan – Quarterly Performance Statement</li> <li>ii. Wyre Community Safety Partnership – annual scrutiny review</li> </ul>
16 April	<ul style="list-style-type: none"> <li>i. Review of task group recommendations – Food hygiene</li> <li>ii. Review of task group recommendations – Domestic abuse</li> </ul>

### **Scrutiny task group reviews**

Date	Format	Topic
March – July 2017	Task group – completed.	Waste and recycling collection services
May – Sept 2017	Task group - reporting	Life in Wyre resident survey
Started on Wednesday 20 September 2017	Task group - ongoing	Digital transformation
Started on Tuesday 10 October 2017	Task group - ongoing	Engaging with children and young people
To start in February 2018	Proposed task group	Maximising the return from our assets

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Updated 25 October 2017